



RESIDENTIAL REAL ESTATE BROKER INDUSTRY COUNCIL SPECIAL MEETING

3:00 – 4:00 pm, Wednesday, December 3, 2025

Virtual Teams Meeting

MINUTES

In Attendance: George Bamber, *Chair*
Erika Ringseis
John Dempster
Chloe Mitchell

Resources: Stacy Paquin, *CEO*
Warren Martinson
Rina Hawkins

Recording Secretary: Christina Harrington

1. Call to Order

The meeting of the Residential Real Estate Broker Industry Council ("Industry Council") was called to order at 3:00 pm.

2. Approval of Agenda

The Industry Council reviewed the meeting agenda.

***MOTION:** The Residential Real Estate Broker Industry Council approves the December 3, 2025, special meeting agenda, as presented.*

*Moved by Erika Ringseis
Seconded by Chloe Mitchell
Carried*

3. Conflict(s) of Interest Declared

The Chair called for conflicts of interest to be declared. No conflicts of interest were declared.

4. Chair's Opening Remarks

The Chair welcomed new Industry Council member, Chloe Mitchell, whose three-year term began December 1, 2025. The Chair thanked members for their flexibility to attend the special meeting at year-end.

5. Update on Public Appointment to the Industry Council

The *Real Estate Act* (“*REA*”) establishes that the Industry Council is composed of two public members appointed by the Minister of Service Alberta & Red Tape Reduction (“*Minister*”), and three elected licensees. The Industry Council awaits the appointment of a second public member. The public vacancy does not invalidate the constitution of the Industry Council, nor impair its members ability to act, provided quorum remains.

6. Appointment of Industry Council Member to the Board of Directors

Management reported that the Industry Council must appoint a licensee member to the RECA Board of Directors (“*Board*”), in accordance with the *REA* and *REA* Bylaws. The *Board*’s purposes are to set the strategic direction and ensure the effective operation of RECA, to protect, investigate, detect and suppress fraud as it relates to the business of a licensee, to protect consumers, to provide or support the provision of, services and other things that facilitate the business of a licensee, and to administer the *REA*, *REA* Regulations, Bylaws and Rules.

The Industry Council adopted the recommended election process, as used in the prior appointment of the RECA Board member. The CEO called for nominations and the election was carried out in accordance with the established process.

***MOTION:** The Residential Real Estate Broker Industry Council appoints George Bamber to the RECA Board of Directors, by acclamation, whose term is effective immediately and expires November 30, 2028.*

Moved by Chloe Mitchell

Seconded by John Dempster

Carried

7. Industry Council Vice-Chair Election

Management reported that, in June 2025, Vice-Chair Dempster assumed the unexpired portion of the past Vice-Chair’s term, expiring November 30, 2025. As such, an election for Vice-Chair is required, in accordance with the *REA* and Bylaws.

The Industry Council adopted the recommended election process, as used in the prior election for the Industry Council Vice-Chair. The CEO called for nominations and the election was carried out in accordance with the established process.

***MOTION:** The Residential Real Estate Broker Industry Council elects John Dempster, by acclamation, to the position of Industry Council Vice-Chair, whose term is effective immediately and expires November 30, 2027.*

*Moved by George Bamber
Seconded by Chloe Mitchell
Carried*

8. Update on Orientation and Mandatory Governance Training for Industry Council Members

Management reported that all members will receive or are in the process of receiving governance training including an overview of the Industry Council's mandate and legislated duties, the REA Bylaws, the mechanics of dispute resolution, and an overview of risks and issues being addressed by the RECA Board, Industry Councils and RECA.

The Board Chair will establish fixed dates in the spring of 2026 for additional mandatory governance training for Board and Industry Council members pursuant to the REA and REA Bylaws.

9. In-Camera Session with Industry Council and CEO

The Industry Council moved in-camera with the Industry Council and CEO, only.

10. In-Camera Session with Industry Council, Only

The Industry Council moved in-camera with the Industry Council, only.

11. Final Adjournment

***MOTION:** The Residential Real Estate Broker Industry Council approves the final adjournment of the December 3, 2025, special meeting.*

*Duly made and seconded
Carried*

The meeting adjourned at 3:14 pm.

12. Next Meeting(s)

- March 19, 2026

Approved at Calgary, Alberta on March 19, 2026

George Bamber,
Industry Council Chair