

## **RECA Board of Directors Special Meeting** **8:00 – 8:30 am, September 11, 2025** **Virtual Teams Meeting**

### **MINUTES**

**In Attendance:** Elan MacDonald, Chair  
George Bamber  
Jai Parihar  
Carrie Plett  
Elena Russell  
Laura Sharen

**Absent:** Greg Walter

**Staff Resource** Stacy Paquin

**Recording Secretary:** Rina Hawkins

#### **1. Call to Order**

The Real Estate Council of Alberta (“RECA”) Board Chair (“Chair”) called the meeting to order at 8:00 am.

#### **2. Approval of Agenda**

The RECA Board of Directors (“Board”) reviewed the meeting agenda.

The Board amended the agenda, adding a discussion on the government review of RECA being conducted by Deloitte LLP.

***MOTION:** The RECA Board of Directors approves the September 11, 2025, special meeting agenda as presented.*

*Motioned by George Bamber*

*Seconded by Carrie Plett*

*Carried*

#### **3. Conflicts of Interest Declared**

The Chair asked if there were any conflicts of interest to declare.

No conflicts of interest were declared.

#### 4. Chair's Comments

The Chair delivered opening remarks.

On September 10, 2025, the Board Chair received correspondence from the Minister of Service Alberta and Red Tape Reduction ("Minister") regarding the RECA fee review package submitted on July 30, 2025. Following discussion, the Board directed that a meeting be arranged with the Minister and the department prior to issuing a formal response to the letter.

#### 5. Industry Council Election 2025 – Nomination period for the Commercial Real Estate Broker & Commercial Property Manager Industry Council

Management reviewed the 2025 Industry Council Election process and discussed that, after the nomination period concluded on September 9, 2025, at 4:00 pm (MDT), no completed candidate packages were submitted to the Elections Officer (i.e., MNP LLP), for any of the seats on the Commercial Real Estate Broker & Commercial Property Manager Industry Council ("Commercial Industry Council").

In consultation with the Elections Officer, Management recommended that the nomination period for all seats expiring November 30, 2025, on the Commercial Industry Council be reopened, effective September 12, 2025. Management will ensure a strong communications strategy is developed to communicate Commercial Industry Council vacancies to licensees.

***MOTION:** The RECA Board of Directors approves a one-time provisional amendment to the Industry Council Election Process, to reopen the nomination period for all seats on the Commercial Real Estate Broker and Commercial Property Manager Industry Council that are expiring on November 30, 2025. The RECA Board of Directors directs that the reopened nomination period will begin September 12, 2025, and will close September 29, 2025, at 4:00 pm.*

*Motioned by Laura Sharen*

*Seconded by Jai Parihar*

*Carried*

#### 6. In-Camera Session with CEO

The Board moved in-camera with the CEO at 8:15 am.

#### 7. Final Adjournment

The Board came out of in-camera and the meeting adjourned at 8:24 am.

*MOTION: The RECA Board of Directors approves the final adjournment of the September 11, 2025, special meeting.  
Moted by George Bamber  
Seconded by Carrie Plett  
Carried*

**8. Next Meetings**

- Wednesday, November 26, 2025, Regular Board Meeting, Edmonton

Approved at Edmonton, Alberta on November 26, 2025

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Elan MacDonald, Board Chair

RECA Board of  
Directors – Special  
Meeting

Minutes of Meeting

September 11, 2025