

RESIDENTIAL PROPERTY MANAGER INDUSTRY COUNCIL SPECIAL MEETING

10:00 am – 12:00 pm, Wednesday, May 21, 2025

Virtual Teams Meeting

MINUTES

In Attendance:

Don Newell, *Chair*
Carrie Plett
Don Brown
Keith McMullen

Resources:

Warren Martinson
Barbara Young

Absent:

Stacy Paquin
Jacquie Lesperance

Recording Secretary:

Christina Harrington

1. Call to Order

The meeting of the Residential Property Manager Industry Council ("Industry Council") was called to order at 10:05 a.m.

2. Approval of Agenda

The Industry Council reviewed the proposed agenda.

***MOTION:** The Residential Property Manager Industry Council approves the May 21, 2025, special meeting agenda, as presented.*

Moved by Carrie Plett,

Seconded by Don Brown

Carried

3. Conflict(s) of Interest Declared

The Chair called for conflicts of interest to be declared. No conflicts of interest were declared.

4. Chair's Opening Remarks

The Industry Council noted that it was with regret that it was not asked to have representation on the Residential Real Estate Education Advisory Committee during the review of the *Fundamentals of Real Estate* competencies.

5. Fundamentals of Real Estate Competencies

In May 2023, the Board established the *Residential Real Estate Education Advisory Committee* ("Committee") (since wound down) to review alignment between residential prelicensing competency standards and

courses offered by course providers. This Industry Council and Management were not represented on the Committee. Pursuant to its Terms of Reference, the Committee's resulting recommendations were made to the Residential Real Estate Broker Industry Council.

As competencies within the *Fundamentals of Real Estate* examination blueprint are governed by three Industry Councils, being this Industry Council, the Residential Real Estate Broker Industry Council, and the Commercial Real Estate Broker and Commercial Property Management Industry Council, all amendments must also proceed before all three Industry Councils for approval.

The Industry Council received the proposed amendments, which were first endorsed by the Residential Real Estate Broker Industry Council and subsequently endorsed by the Commercial Real Estate Broker and Commercial Property Manager Industry Council. Amendments included, but were not limited to, removing content on personnel management, separating sales and marketing, removing the frameworks on negotiation models, increasing scenario-based questions, increasing clarity, and removing redundancies.

***MOTION:** The Residential Property Manager Industry Council approves the competency amendments within the Fundamentals of Real Estate Exam Blueprint, as presented at TAB 5 APPENDIX 'C' of the May 21, 2025 special meeting package, and recommends the Fundamentals of Real Estate Exam Blueprint to the RECA Board of Directors, for approval.*

*Moved by Keith McMullen,
Seconded by Don Brown
Carried*

6. In-Camera Session with the Industry Council and Registrar

The Industry Council dispensed with the in-camera session with the Registrar.

7. In-Camera Session with the Industry Council, Only

The Industry Council moved in-camera with the Industry Council, only.

8. Final Adjournment

***MOTION:** The Residential Property Manager Industry Council approves the final adjournment of the May 21, 2025, special meeting.*

*Moved by Keith McMullen,
Seconded by Don Brown
Carried*

The meeting adjourned at 11:17 am

9. Next Meeting(s)

- June 12, 2025

Approved at Calgary, Alberta on June 12, 2025

Don Newell,
Industry Council Chair

RESIDENTIAL
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COUNCIL

Minutes of Special
Meeting

May 21, 2025