

**RECA Board of Directors Regular Meeting**  
**Wednesday, January 24, 2024**  
**Nakiska Boardroom, RECA Office, Calgary, Alberta**

**AGENDA**

| <b>PRELIMINARY MATTERS</b> |  |
|----------------------------|--|
|                            | Call to Order  |
|                            | Approval of Agenda   |
|                            | Conflicts of Interest Declared   |
|                            | Chair's Comments   |
|                            | Information Items <ul style="list-style-type: none"> <li>• RECA Board Workplan</li> <li>• 2023-2024 Board &amp; Industry Council Calendar</li> </ul>   |
| <b>TAB</b>                 | <b>CONSENT AGENDA</b>  |
| 1.                         | Approval of Minutes  |
| 2.                         | Board Committee Minutes  |
| 3.                         | Quarterly External Whistleblower Report  |
| <b>TAB</b>                 | <b>DISCUSSION ITEMS</b>  |
| 4.                         | Consent Agenda Items Requiring Discussion  |
| 5.                         | Board Action Register Update   |
| <b>TAB</b>                 | <b>COMMITTEE REPORTS/RECOMMENDATIONS</b>   |
| 6.                         | Finance & Audit Committee <ul style="list-style-type: none"> <li>• Approval of 2022-2023 Audited Financial Statements</li> <li>• Audit Findings Report and Management Letter</li> <li>• Unaudited Q1 2023-2024 Financials</li> <li>• CEO Expenses Summary</li> <li>• Annual Enterprise Risk Management (ERM) Report</li> <li>• Preliminary Analysis of Potential Impact of Rules Review on the Budget</li> </ul> |
| 7.                         | Governance & Human Resources Committee <ul style="list-style-type: none"> <li>• Annual Evaluation Standing Committees Feedback</li> <li>• Board Priority Report</li> <li>• 2022-2023 Stewardship Report</li> <li>• Quarterly Human Resources Report</li> </ul>   |

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|--------------------------|---|
| 8.                       | Hearings Committee  |
| <b>TAB</b>               | <b>STRATEGIC &amp; OPERATIONAL MATTERS</b>  |
| 9.                       | Approval of 2022-2023 RECA Annual Report  |
| 10.                      | Regulatory Review Update  |
| <b>TAB</b>               | <b>INDUSTRY COUNCIL ACTIVITIES</b>  |
| 11.                      | Industry Chairs Roundtable  |
| 12.                      | Residential Real Estate Broker Industry Council <ul style="list-style-type: none"> <li>Residential Real Estate Education Advisory Committee Update</li> </ul>   |
| 13.                      | Commercial Real Estate Broker & Commercial Property Manager Industry Council  |
| 14.                      | Mortgage Broker Industry Council  |
| 15.                      | Residential Property Manager Industry Council <ul style="list-style-type: none"> <li>Condominium Property Management Education Competencies Ad-Hoc Committee Update</li> </ul>  |
| <b>TAB</b>               | <b>STRATEGIC &amp; OPERATIONAL MATTERS CONTINUED</b>  |
| 16.                      | Quarterly Business Plan/Management Report <ul style="list-style-type: none"> <li>2024 Quarterly Business Plan Report</li> <li>Quarterly Management Report <ul style="list-style-type: none"> <li>Red Tape Reduction</li> <li>Stakeholder Engagement</li> <li>Government Relations</li> </ul> </li> <li>Approval of Annual Red Tape Reduction Report</li> <li>Disciplinary File Outcomes Fiscal 2022/2023</li> </ul> |
| 17.                      | Rules Review Steering Committee Update  |
| 18.                      | RECA Digital Roadmap Presentation   |
| 19.                      | Legal Matters   |
| <b>FINAL ADJOURNMENT</b> |   |