



RESIDENTIAL PROPERTY MANAGER INDUSTRY COUNCIL SPECIAL MEETING

2:30 PM Tuesday, November 29, 2022

Virtual Teams Meeting

MINUTES

In Attendance:

Don Brown, *Vice-Chair*
Keith McMullen
Carrie Plett
Cyril Pratt
Don Newell, *Chair*

Resources:

Russ Morrow, *CEO*
Janice Harrington
Warren Martinson
Stacy Paquin
Rina Hawkins

Guest:

Lisa Sadownik, *Deputy Minister, Service Alberta and Red
Tape Reduction*
Lois Flynn, *Executive Director, Consumer Services, Service
Alberta*

Recording Secretary:

Christina Harrington

1. Call to Order

In the absence of Chairman Newell, Vice-Chairman Brown called the meeting to order at 2:30 p.m.

2. Approval of Agenda

The Residential Property Manager Industry Council ("Industry Council") reviewed the agenda.

***MOTION:** The Residential Property Manager Industry Council adopts the November 29, 2022, meeting agenda as presented.*

Moved by Carrie Plett

Seconded by Cyril Pratt

Carried

3. Conflict(s) of Interest Declared

No conflicts of interest were declared.

4. Chairman's Opening Remarks

Vice-Chairman Brown welcomed all attendees to the meeting.

Management introduced Lisa Sadownik, Deputy Minister, Service Alberta and Red Tape Reduction and Lois Flynn, Executive Director, Consumer Services, Service Alberta, who attended the meeting as guests.

Chairman Newell joined the meeting.

5. Report on Discussion with Minister, Service Alberta re: Condominium Licensing Deadline

Management reported that the Honourable Dale Nally, Minister of Service Alberta and Red Tape Reduction ("Minister"), wrote to Chairman Newell on November 29, 2022. Minister Nally expressed his appreciation of the Industry Council's efforts towards condominium manager licensing, but also raised concerns regarding the current condominium manager licensing and education framework.

The Industry Council agreed to meet on an expedited basis to consider the Minister's correspondence.

6. Industry Council Response re: Condominium Licensing Deadline

The Industry Council reviewed the conditional licensing framework of condominium manager brokers and associates.

As of November 10, 2022, following consultation with licensees, broker forums and industry engagement sessions, the Industry Council announced an extension to the pre-licensing education deadlines for conditionally licenced condominium manager brokers and associates. Conditional licensees are required to register with a recognized course provider by November 30, 2022, and were required to complete the courses and examination by September 30, 2023.

Deputy Minister Sadownik discussed that some stakeholders and condominium managers suggested there was a misalignment between competencies, third-party course provider materials, and examination questions.

Deputy Minister Sadownik and Executive Director Flynn left the meeting at 3:01 pm.

Management presented credentialing and conditional licensing statistics. The Industry Council acknowledged that technical difficulties experienced by course providers impacted licensees' ability to register for the required courses by the November 30, 2022, deadline.

The Industry Council will continue its review of condominium management competencies and will hold course provider meetings to encourage alignment between competencies and course provider

materials. The Industry Council will continue its review of examination questions with the assistance of legal subject matter experts, to ensure accuracy and relevancy.

The Industry Council recounted the creation of competencies through the assistance of the Condominium Manager Implementation Advisory Committee (CMIAC) and agreed that regulation of condominium management service is vital to consumer protection.

The Industry Council discussed conditional licensing timelines.

***MOTION:** The Residential Property Manager Industry Council will maintain the November 30, 2022 deadline for conditionally licensed condominium manager licensees to register for all required courses no later than November 30, 2022, with a period to prove registration by no later than December 15, 2022.*

*Moved by Don Brown,
Seconded by Cyril Pratt
Carrie Plett against
Carried*

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Minutes of Meeting

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7. In-Camera Sessions

In-camera sessions were dispensed with.

8. Final Adjournment

***MOTION:** The Residential Property Manager Industry Council meeting of November 29, 2022, is adjourned.*

*Moved by Cyril Pratt,
Seconded by Carrie Plett
Carried*

The meeting adjourned at 3:41 p.m.

9. Next Meeting(s)

- December 15, 2022

Approved at Calgary, Alberta December 15, 2022

Don Newell, Industry Council Chair