

## RECA Board of Directors Regular Meeting Wednesday, November 10, 2021 Virtual Teams Meeting

### AGENDA

PRELIMINARY MATTERS	
	Call to Order
	Conflicts of Interest Declared
	Chair's Comments
	Information Items
TAB	CONSENT AGENDA
1.	Minutes <ul style="list-style-type: none"> <li>September 24, 2021</li> <li>October 28, 2021</li> </ul>
2.	Board Action Item Register
3.	Consent Resolutions
4.	Chair Report
TAB	DISCUSSION ITEMS
5.	Consent Agenda Items Requiring Discussion
TAB	APPLICATIONS TO THE BOARD
6.	<i>Real Estate Act</i> Section 46
7.	<i>Real Estate Act</i> Section 79
TAB	COMMITTEE REPORTS/RECOMMENDATIONS
8.	Finance & Audit Committee <ul style="list-style-type: none"> <li>Year End Financial Update</li> <li>Audit Service Plan</li> <li>Approval of Expense Policy</li> <li>Approval of Terms of Reference</li> <li>Enterprise Risk Management Update</li> </ul>

9.	<p>Governance &amp; HR Committee</p> <ul style="list-style-type: none"> <li>• Meeting Minutes</li> <li>• RECA Reorganization update</li> <li>• Annual Evaluation Process for Board of Directors</li> <li>• Board Skills Matrix</li> <li>• Approval of Terms of Reference</li> <li>• Approval of Committee Appointments</li> </ul>
10.	<p>Hearings Committee</p> <ul style="list-style-type: none"> <li>• Meeting Minutes</li> </ul>
<b>TAB</b>	<b>INDUSTRY COUNCIL ACTIVITIES</b>
11.	Industry Chairs Roundtable
12.	<p>Residential Industry Council</p> <ul style="list-style-type: none"> <li>• RMS Terms of Reference Update</li> </ul>
13.	Commercial Industry Council
14.	Mortgage Industry Council
15.	Property Manager Industry Council
<b>TAB</b>	<b>OPERATIONAL MATTERS</b>
16.	<p>Management Report</p> <ul style="list-style-type: none"> <li>• Stakeholder Engagement Report</li> <li>• Licence Renewals 2021</li> <li>• Disciplinary File Outcomes Fiscal 2020/2021</li> </ul>
<b>TAB</b>	<b>STRATEGIC MATTERS</b>
17.	Strategic Planning Update
18.	Publication Guidelines
19.	<i>Real Estate Act</i> Section 54 Process Orientation
20.	<p>Education Update</p> <ul style="list-style-type: none"> <li>• Course and Course Provider Approval</li> </ul>
<b>ADJOURNMENT</b>	