

**RECA Board of Directors Special Meeting**  
**8:00 am – 12:00 pm, Monday, May 31, 2021**  
**Virtual Teams Meeting**

**MINUTES**

**In Attendance:** Patricia McLeod, Chair  
Duane Monea, *Principal Advisor to the Board*  
Paul Bojakli  
Bill Briggs  
Shirish Chotalia (*joined at 8:28 am*)  
Jai Parihar  
Carrie Plett  
Laura Sharen (*left meeting at 11:00 am*)

**Guests:** [REDACTED]  
Grant Stapon, *Bennett Jones*

**Staff Resource:** Warren Martinson  
Stacy Paquin

**Recording Secretary:** Rina Hawkins

**1. Preliminary Matters**

The meeting began at 8:00 am.

No conflicts of interest were declared.

**2. Consent Agenda**

The Board reviewed the consent agenda. The consent agenda included the meeting minutes from the April 28, 2021 RECA Board of Directors meeting.

**MOTION:** *The RECA Board of Directors approves the consent agenda, including the minutes from the April 28, 2021 RECA Board of Directors meeting, as presented.*

*Bill Briggs / Carried*

### 3. Industry Council Activities

- **Industry Chairs Roundtable**

The Board reviewed the activities of the Industry Chairs Roundtable Group.

### 4. Strategic Matters

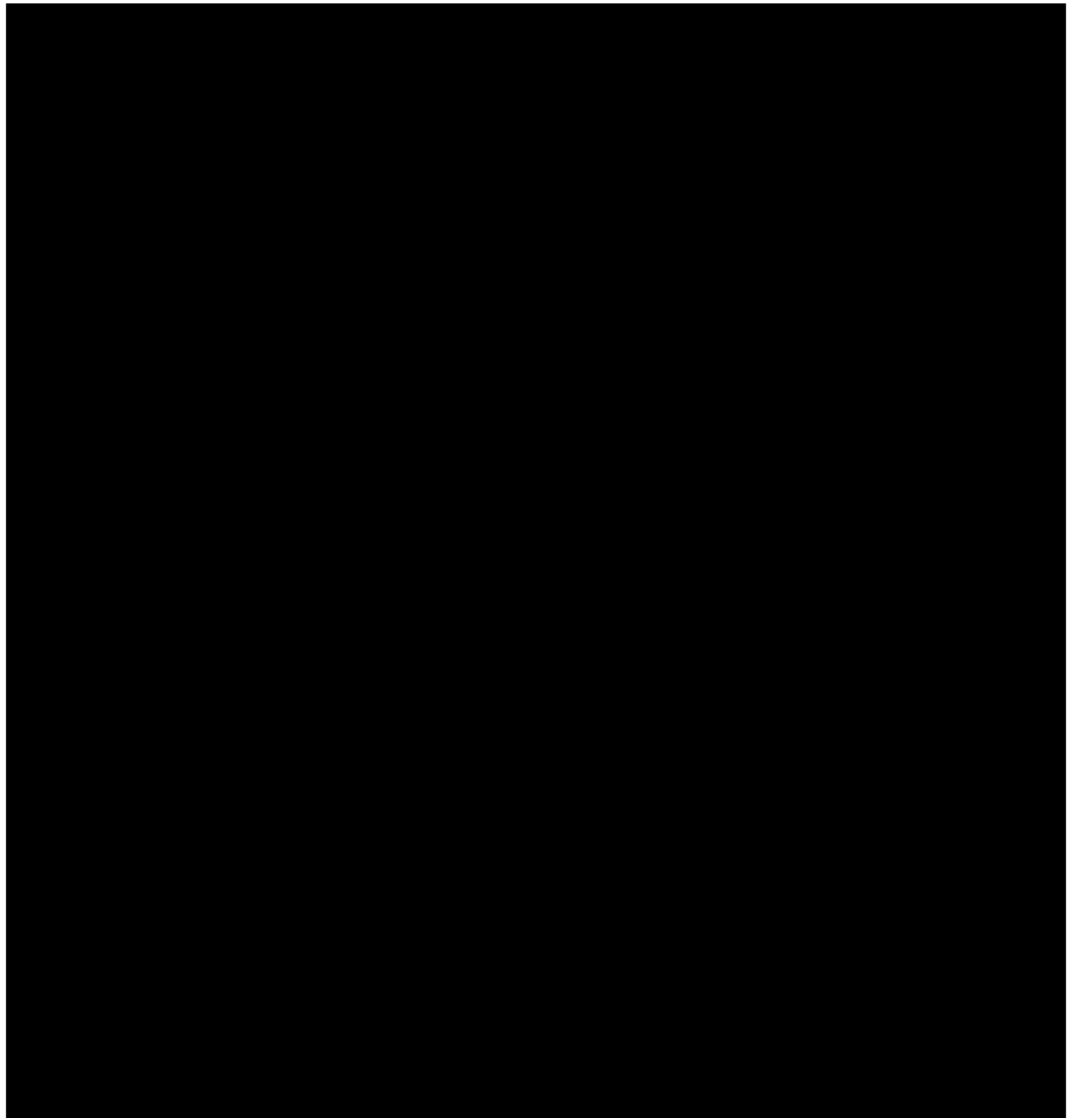
- **RECA Building Review & Discussion**

The Board of Directors met with external experts, including external legal counsel, and RECA's General Counsel to discuss RECA's building review. *The following minutes from that discussion are confidential and protected by litigation and legal privilege.*

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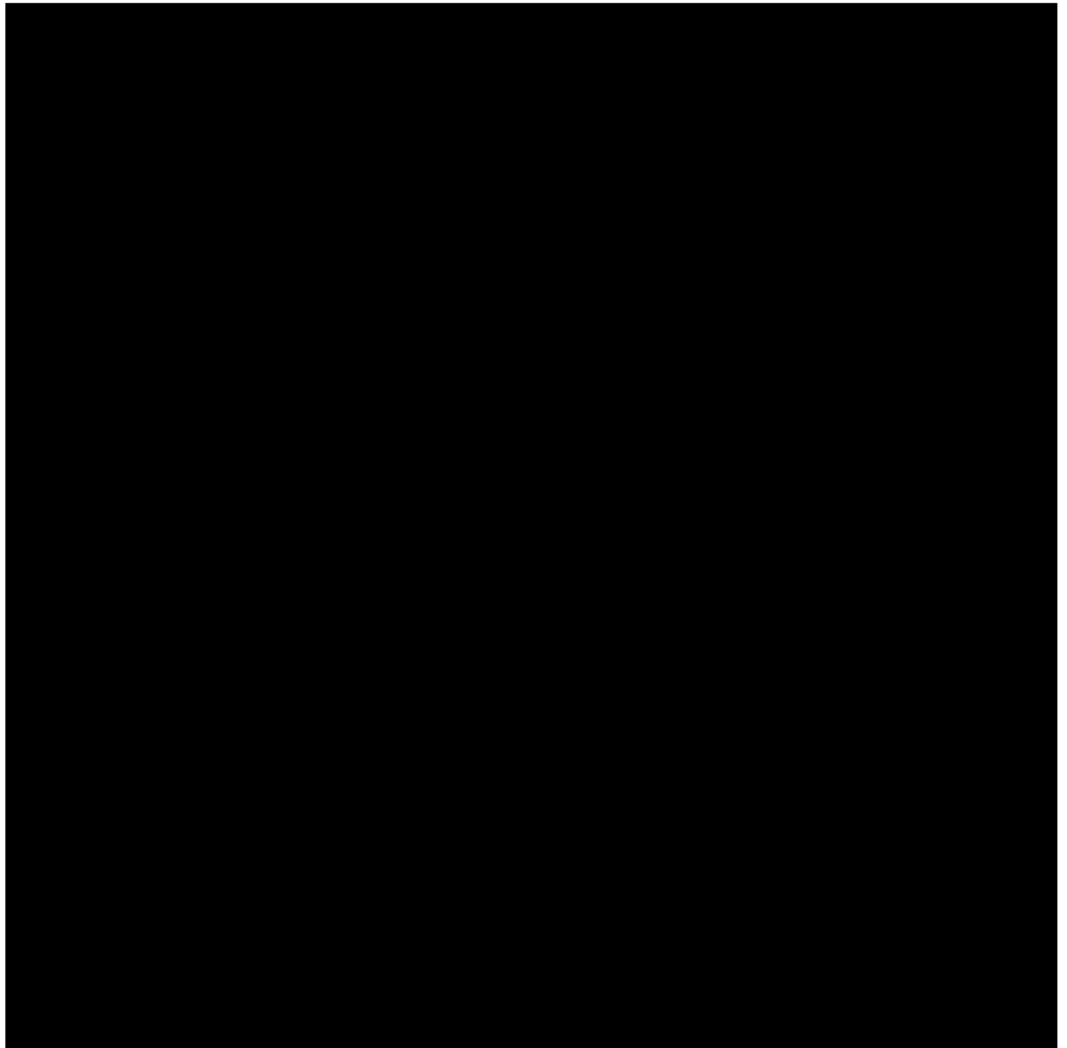
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- **Real Estate Act By-law Update / Review**

External Legal Counsel advised the Board that the *Real Estate Act* Bylaws due to Service Alberta by June 30, 2021 are 30% complete. The draft bylaws will be presented at the June 22, 2021 Board meeting.

The Board discussed a request from Service Alberta regarding RECA's recent condominium manager rules submission. Service Alberta have requested that in the future RECA provide drafts of the required submissions prior to submitting to the Minister.

5. **In-Camera Session**

The Board went in-camera.

6. **Next Meeting**

- Tuesday, June 22, 2021

## 7. Adjournment

The meeting adjourned at 12:22 pm.

Approved at Calgary, Alberta on June 22, 2021

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Patricia McLeod, Q.C., Board Chair

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