



## RESIDENTIAL REAL ESTATE BROKER INDUSTRY COUNCIL

8:30 am, Tuesday, February 2, 2021  
Virtual Teams Meeting

### MINUTES

**In Attendance:** Bill Briggs  
Brad Hamdon  
Brad Kopp  
Erika Ringseis  
Sano Stante

**Resources** Duane Monea, *Principal Advisor to the Board*  
Warren Martinson, *Acting Executive Director*  
Charles Stevenson, *Registrar*  
Joseph Fernandez, *Director, Education Programs*  
Stacy Paquin, *General Counsel & Corporate Secretary*

**Recording Secretary:** Rina Hawkins

- 1. Call to Order**  
The meeting began at 8:31 am.
- 2. Approval of Meeting Minutes**  
The Industry Council reviewed the minutes from the December 11, 2020 meeting.

***MOTION:** The Residential Real Estate Broker Industry Council approves the December 11, 2020 meeting minutes as presented.  
Bill Briggs / Carried*

- 3. RECA Board of Directors Report**  
The Industry Council's Board member provided a report on the activities of RECA's Board of Directors ("Board").

#### 4. Stakeholder Engagement

Management provided the Industry Council with a proposed stakeholder engagement and outreach process for consideration. The Industry Council accepted the measures outlined.

**ACTION:** The Industry Council's Board member will report back to the Board on the Industry Council's acceptance of the measures outlined by Management on stakeholder engagement and outreach.

#### 5. Board Request for Industry Council Input

The Industry Council completed a questionnaire to provide input to the Board on the strategic priorities of the organization, the current priorities of the Industry Council, the key risks facing the organization, and the top attributes of a new Executive Director.

**ACTION:** Management will provide the Industry Council's input to the Board at its March 5, 2021 meeting.

#### 6. Licensing Structure

Management reviewed the challenges of the new legislation not aligning with RECA's current licensing structure.

The Industry Council agreed that a complete review and assessment of the current licensing structure needs to be part of the Board's next strategic and business planning process.

The Industry Council encouraged management to propose interim amendments to the Rules to align with RECA's licencing structure prior to December 1, 2020.

#### 7. RECA Divestiture of Education

Management provided the Industry Council with information on the proposed education divestiture process. It is important that the Board and Industry Councils agree to a collaborative decision-making process to facilitate the development of the new, unified education framework and divestment process.

The Industry Council will have the responsibility for the residential real estate associate competencies. Real estate broker competencies will need to be jointly decided among the Residential, Commercial, and Residential Property Manager Industry Councils.

**ACTION:** For the next meeting of the Industry Council, Management will put together a summary on the history of RECA's education program,

how it has evolved, where it is going, and the deficiencies that need to be addressed.

#### 8. Mentorship

The Industry Council discussed the need for a mentorship program within the industry, and what that could look like.

Management advised this would impact the other Industry Councils and should be contemplated as a broader initiative at the Industry Chair Roundtable and Board level.

Management advised this issue may be addressed within the new education framework.

**ACTION:** Management will research various models from different jurisdictions and provide a report of findings at the August 10, 2021 Industry Council meeting.

#### 9. Non-reporting of Conditional Sales

The Industry Council discussed the issue of non-reporting of conditional sales.

**ACTION:** Management will prepare a document outlining the broader context of non-reporting of accepted conditional offers and other issues for the March 9, 2021 Industry Council meeting.

#### 10. Residential Measurement Standards (RMS)

The Industry Council discussed the RMS and the need to provide clarity to the industry.

**ACTION:** Management will create a chronological summary of events around RMS consultation and implementation for the March 9, 2021 Industry Council meeting.

#### 11. In-Camera Session

The Industry Council went in camera with the Acting Executive Director at 11:40 am.

#### 12. Adjournment

**MOTION:** *The Residential Real Estate Broker Industry Council approves the final adjournment of this meeting.*

*Brad Hamdon / Carried*

The meeting ended at 11:52 am.

**13. Next Meeting(s)**

- Tuesday, March 9, 2021

Approved at Calgary, Alberta on February 25, 2021

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**Sano Stante**  
Industry Council Chair

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**Brad Kopp**  
Industry Council Vice-Chair

RESIDENTIAL REAL  
ESTATE BROKER &  
INDUSTRY COUNCIL

Minutes of Meeting

February 2, 2021