

RESIDENTIAL PROPERTY MANAGER INDUSTRY COUNCIL

3:00 pm, Monday, December 14, 2020

Virtual Teams Meeting

MINUTES

In Attendance: Don Brown
Keith McMullen
Don Newell
Carrie Plett
Cyril Pratt
Duane Monea, *Principal Advisor to the Board*

Resources Warren Martinson, *Acting Executive Director*
Charles Stevenson, *Registrar*
Stacy Paquin, *General Counsel & Corporate Secretary*

Recording Secretary: Rina Hawkins

1. Call to Order

The meeting began at 3:05 pm.

RECA's Acting Executive Director, Mr. Warren Martinson, welcomed everyone to the first meeting of the Residential Property Manager Industry Council.

2. Introductions

The Industry Council members, and RECA staff introduced themselves.

3. Business Requiring Industry Council Attention

- **Posting of Meeting Agendas and Minutes**

Ms. Stacy Paquin, General Counsel and Corporate Secretary reviewed RECA's policies and procedures for posting meeting agendas and minutes, and RECA's in-camera policy.

- **Appointments**

Mr. Martinson led the group through the process to appoint a Chair for a two (2)-year term and Vice-Chair for a one (1)-year term of the Industry Council.

Appointment of Industry Council Chair

Mr. Don Newell put his name forward for Chair of the Industry Council and was acclaimed.

Appointment of Industry Council Vice-Chair

██ put their names forward for Vice-Chair of the Industry Council.

The Industry Council members voted by sending a confidential email to RECA's Executive Assistant and recording secretary, Ms. Rina Hawkins, who tallied the votes and advised Mr. Martinson of the results.

Following the vote, Mr. Don Brown was elected as Vice-Chair of the Residential Property Manager Industry Council.

***MOTION:** The Industry Council requests that the electronic votes for the Vice-Chair of the Industry Council election be destroyed.
Keith McMullen / Carried*

Appointment to RECA Board of Directors

Industry Council Chair, Mr. Don Newell, asked those elected licensees on the Industry Council interested in sitting on RECA's Board of Directors to put their name forward.

Management discussed that an amendment has been made to the *Real Estate Act* Rules which created a temporary condominium manager licence that provides for the ability of condominium managers to vote, seek election to, sit on an Industry Council if elected and sit on the Board if appointed by the Industry Council.

██ expressed interest in the position.

The Industry Council members voted by sending a confidential email to RECA's Executive Assistant and recording secretary, Ms. Rina Hawkins, who tallied the votes and advised Mr. Martinson of the results.

Following the vote, Ms. Carrie Plett was elected as the Residential Property Manager Industry Council's representative to RECA's Board of Directors.

MOTION: The Industry Council requests that the electronic votes for the RECA Board of Directors representative election be destroyed.

Don Brown / Carried

MOTION: In accordance with section 6(1)(b) & (2) of the Real Estate Act, the Residential Property Manager Industry Council Ms. Carrie Plett to the RECA Board of Directors for a three (3)-year term.

Ms. Plett's appointment to the Board of Directors will be effective immediately and end on November 30, 2023 in compliance with section 6(7) of the Real Estate Act and section 2(6) of the Real Estate bylaws.

Keith McMullen / Carried

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- **2020/2021 Meeting Schedule**

Ms. Paquin reviewed the proposed 2020/2021 meeting schedule with the Industry Council. She indicated there will be an opportunity to schedule additional meetings of the Industry Council, if required.

The Industry Council discussed the proposed meeting calendar and agreed they would like to add an additional meeting in February 2021.

ACTION: The Industry Council requested that a meeting of the Industry Council for February 4, 2021 be added to the meeting calendar.

4. In-Camera Session

The Industry Council went in-camera with RECA's Acting Executive Director, followed by another in-camera session with only the Industry Council.

5. Adjournment

The meeting adjourned at 4:18 pm

6. Next Meeting(s)

- January 2021 Orientation Session

Approved at Calgary, Alberta on February 4, 2021

Don Newell
Industry Council Chair

Don Brown
Industry Council Vice-Chair

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