



RECA Board of Directors Special Meeting **9:00 am – 12:00 pm, Friday, March 5, 2021** **Virtual Teams Meeting**

MINUTES

In Attendance: Patricia McLeod, Chair
Duane Monea, *Principal Advisor to the Board*
Paul Bojakli
Bill Briggs
Shirish Chotalia
Jai Parihar
Carrie Plett
Laura Sharen

Staff Resource: Bryan Douey (*Stakeholder Engagement agenda item*)
Warren Martinson
Stacy Paquin
Charles Stevenson
Joseph Fernandez

Recording Secretary: Rina Hawkins

1. Preliminary Matters

The meeting began at 9:02 am.

No conflicts of interest were declared.

2. In-Camera Session

The Board went in-camera.

The Board came out of in-camera.

3. Consent Agenda

The Board reviewed the consent agenda. The meeting minutes from the February 26, 2021 Special Meeting of the RECA Board of Directors will be presented for approval at the next meeting.

MOTION: *The RECA Board of Directors approves the consent agenda as presented.*

Carrie Plett / Carried

4. Committee Reports / Recommendations

- **Hearings Committee Report**

The Hearings Committee Chair provided an update on the activities of the Committee.

At the January 20, 2021 RECA Board of Directors meeting, the Hearings Committee was tasked with selecting a public member from the hearing panel roster to sit on the Hearings Committee. The Hearings Committee Chair provided a recommendation to the Board for approval.

***MOTION:** The RECA Board of Directors approves the appointment of Ms. Kathryn Oviatt, a public panel member from the hearing panel roster, to be a member of the Hearings Committee effective immediately.*

Bill Briggs / Carried

5. Industry Council Activities

- **Industry Chairs Roundtable**

The Board discussed and received for information the Industry Councils' feedback on their views of the strategic priorities of RECA; immediate priorities of the Industry Councils; identification of the key risks facing RECA; and desirable attributes of a new Executive Director.

6. Strategic Matters

- **RECA Board Projects & Priorities Update**

The Board reviewed and discussed the 2021 Board Projects & Priorities workplan.

ACTION: Management will share the 2021 Board Projects & Priorities workplan with the Industry Councils.

ACTION: Going forward, Management will add the 2021 Board Projects & Priorities workplan to the Board consent agenda.

- **RECA Board Calendar Changes**

The Board reviewed the 2021 Board & Industry Councils calendar. Changes to meeting dates were discussed to ensure Board meetings follow meetings of the Industry Councils, Finance & Audit Committee, and Governance & HR Committee.

- **Stakeholder Engagement Strategy and Outreach**
RECA's Communications & Connections Manager joined the meeting.

Management reviewed with the Board the proposed Stakeholder Engagement Policy and the Board and Industry Councils External Communications Plan ("Communication Plan") for the fiscal 2020-2021 year.

***MOTION:** The RECA Board of Directors approves the Stakeholder Engagement Policy as presented at this meeting.
Bill Briggs / Carried*

Feedback from the Board on the Communications Plan included:

- Additional focus on engaging the public, using avenues other than social media platforms;
- Consider looking into radio advertising;
- Recommend licensees share RECA information materials with their clients.

ACTION: The Board directs Management to provide the feedback from the Board on the Communications Plan to the Industry Councils for consideration.

- **Education Divestment**
The Board discussed the proposed timeline for RECA's divestment of education, and the need to take a methodical approach to divestiture.

ACTION: The RECA Board of Directors directs Management to take the recommended education divestment timeline presented at the meeting to the Industry Councils for their consideration.

ACTION: Management will prepare a high-level communication that clarifies the Board's decision and direction on education divestiture. Management will circulate the communication to the Board prior to distribution to stakeholders.

7. In-Camera Session

The Board went in-camera

The Board came out of in-camera.

8. **Next Meeting**

- Wednesday, April 28, 2021

9. **Adjournment**

MOTION: The RECA Board of Directors approves the final adjournment of this meeting.

Laura Sharen / Carried

The meeting adjourned at 12:39 pm.

Approved at Calgary, Alberta on April 28, 2021

Patricia McLeod, Q.C., Board Chair

RECA Board of
Directors – Special
Meeting

Minutes of Meeting

March 5, 2021