



RECA Board of Directors Special Meeting

4:00 pm – 5:30 pm, Friday, February 26, 2021
Virtual Teams Meeting

MINUTES

In Attendance: Patricia McLeod, Chair
Duane Monea, *Principal Advisor to the Board*
Paul Bojakli
Bill Briggs
Shirish Chotalia
Jai Parihar
Carrie Plett
Laura Sharen

Staff Resource: Warren Martinson
Stacy Paquin
Charles Stevenson
Joseph Fernandez

Recording Secretary: Rina Hawkins

1. Preliminary Matters

The meeting began at 4:00 pm.

No conflicts of interest were declared.

2. Consent Agenda

The Board reviewed the consent agenda.

***MOTION:** The RECA Board of Directors approves the consent agenda as presented.*

Bill Briggs / Carried

3. Committee Reports / Recommendations

- **Finance & Audit Committee Report**

The Finance & Audit Committee Chair provided an update on the activities of the Committee.

***MOTION:** On the recommendation of the Finance & Audit Committee, the RECA Board of Directors approves the reappointment of MNP LLP as auditor for the year end September 30, 2021, and authorizes the Executive Director to sign the audit engagement letter.*

Jai Parihar / Carried

- **Governance & Human Resources Committee Report**

The Governance & Human Resources Committee Chair provided an update on the activities of the Committee.

***MOTION:** On the recommendation of the Governance and Human Resources Committee, the RECA Board of Directors approves and directs the Committee to enter into an engagement agreement with Boyden, on the terms presented at this meeting, to assist the Committee and Board with the recruitment for the Executive Director position*

Shirish Chotalia / Carried

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4. Industry Council Activities

- **Residential Property Manager Industry Council**

Management provided an update on the activities of the Residential Property Manager Industry Council.

The RECA Board of Directors instructed the Registrar to transmit the Condominium Manager Standards of Practice & Rules to the Minister of Service Alberta for final approval.

The RECA Board of Directors instructed the Registrar to transmit the proposed Licence Exemptions to the Minister of Service Alberta for final approval.

The Board amended the terms of reference of the Condominium Manager Implementation Advisory Committee as follows:

***MOTION:** The RECA Board of Directors amends the terms of reference for the Condominium Manager Implementation Advisory Committee to i) extend the term to 31 December 2021 and ii) add up to two (2) members to the Committee who will be members of the Residential Property Manager Industry Council, appointed by the Residential Property Manager Industry Council.*

Carrie Plett / Carried

5. In-Camera Session

The Board went in-camera.

The Board came out of in-camera.

The Board participated in privileged discussion with legal counsel on stakeholder correspondence.

MOTION: The RECA Board of Directors approves and directs the Board Chair to sign or direct delivery of letters, in substantially the form discussed at this meeting, to the Alberta Real Estate Association and related parties.

Paul Bojakli / Carried

The Board went in-camera.

6. Next Meeting(s)

- Friday, March 5, 2021

7. Adjournment

MOTION: The RECA Board of Directors approves the final adjournment of this meeting.

Carrie Plett / Carried

The meeting adjourned at 6:05 pm.

Approved at Calgary, Alberta on April 28, 2021

Patricia McLeod, Q.C., Board Chair