

Industrial Property Checklist

Property Address: _____

Date: _____

Reports/Documents	Yes	No	n/a	Dated
Property Title / Land Title Certificate				
Tax Assessment Certificate				
Survey/ Real Property Report				
Compliance Certificate				
Environmental Site Assessment Phase I				
Environmental Site Assessment Phase II				
Appraisal				
Component Reports (i.e./roofing)				
As-built Drawings				
Floor Plans				
Rent Roll				
Copies of any existing Leases				
Condominium Documents (if applicable)				
Condo Bylaws				
Condo Reserve Fund Study				
Condominium Meeting Minutes				

Property Specific Information	Verified via:
Zoning	
Property Taxes	
Condo Fees (if applicable)	
Year Built	
Warehouse Size	
Office Size	

Mezzanine Size		
Total Building Size		
Land Size		
Ceiling Height		
Power		
Loading Doors		
Warehouse Lighting		
Drainage		
Heating and Cooling Systems		
Make Up Air System		
Sprinkler System		

Additional Information (i.e./parking, unique elements):