



Case Number:  
 Name on Licence:  
 Licence Type and Class:  
 Brokerage Name on Licence:

Process:

**REQUEST FOR PRE-HEARING CONFERENCE**

To: Registrar

I am requesting a pre-hearing conference for the hearing or appeal scheduled to take place on \_\_\_\_\_, 20\_\_\_\_.

DATED at the City of \_\_\_\_\_ in the Province of Alberta,

this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

**You must send this completed notice to the hearing administrator and to the counsel for the registrar. Contact information is below.**

<p>Hearings Administrator:</p> <p>Email: <a href="mailto:hearingsadmin@reca.ca">hearingsadmin@reca.ca</a>          Fax: 403 228 3065          Direct: 403 685 7908          Toll Free: 1 800 425 2754          Address: Real Estate Council          202 1506 11<sup>th</sup> Avenue SW          Calgary, Alberta, T3C 0M9</p>	<p>Administrator for Counsel for the Registrar:</p> <p>Email: <a href="mailto:conductadmin@reca.ca">conductadmin@reca.ca</a>          Fax: 403 228 3065          Direct: 403 685 7944          Toll Free: 1 800 425 2754          Address: Real Estate Council          202 1506 11<sup>th</sup> Avenue SW          Calgary, Alberta, T3C 0M9</p>
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