

Licensing Tab

- your individual licence
- licence history



The [Licensing Tab](#) is where you view the status of your individual licence.



Current Licences

View your Licence Status, Licence Restrictions and REP requirements here.

next to your **Licence Status** is grey, you are not authorized and cannot trade in real estate, deal in the property management or real estate appraisal services. If the dot is green, you are authorized in the industry. If the dot is yellow, the renewal period has started and you are eligible to renew.

If you are **Eligible for Licensing** you must be registered prior to the date displayed next to **Expiry Date**. If you are not, you are no longer eligible for licensing

[View all recent licence activity across all industries](#) (eg. licence registrations, cancellations, transfers)

Real Estate

Licence Status:	Authorized ●	Licence Class:	Broker
Industry:	Real Estate	Expiry Date:	30-Sep-15
Licence Authorization:	Comm, PM, Res, Rur	Brokerage:	489045 Alberta o/a RECA Real Estate Inc.
Re-licensing Education Program Requirement :	Not Required	More:	View Certificate
Required Course :			

Request an official Occupational Certificate from the Licensing Tab

https://www.myreca.ca/Licensing/Pages/LicenseHistory.aspx

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myRECA Ensuring the integrity of licensing process

My Account Education **Licensing** My Brokerage

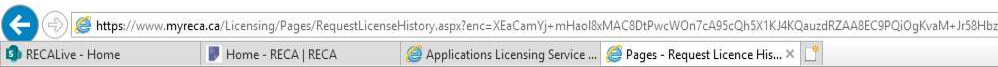
Current Licences
Licence Eligibility
Licence History

Licence History Occupational Certificate Request

Industry: All From Date: To Date: Search

Industry	From	To	Licence Class	Brokerage	Authorizations
Real Estate	28-Feb-19	30-Sep-19	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	1-Oct-18	30-Sep-19	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	1-Oct-18	28-Feb-19	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	10-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	10-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	10-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	14-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	14-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	15-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural
Real Estate	15-Aug-18	30-Sep-18	Broker	realrenewal1801	Commercial, Property Management, Residential, Rural

Occupational histories are sent to other jurisdictions on your behalf for the purposes of labour mobility. There is a \$50 processing fee for this service.



- ▶ Current Licences
- ▶ Licence Eligibility
- ▶ Licence History

Request Occupational History

Request Occupational History

Please acknowledge the following:

- ☐ I consent to RECA's disclosure of my personal information, information about my current licensing status (including licence class and real estate sector, if applicable), any terms, conditions or restrictions on my licence, language proficiency requirements and status, and the existence of any current disciplinary proceedings or disciplinary history, for the purposes of labour mobility as provided for in section 705:3(g), Chapter 7, of the Canadian Free Trade Agreement.

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Request Occupational History

Name and Contact Information for the Destination

Enter contact / name of organization

Enter email address

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Complete the consent, then indicate to whom and where RECA should send your Occupational Certificate.

myRECA

Ensuring the integrity of licensing process

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Request Occupational History

Thank you. Your Request is complete and you may proceed to the payment page.

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Application: APP-00260531

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Request Occupational History

Order Details

Details

Occupational Certificate Request

\$50.00

Total Amount:

\$50.00

Credit Applied:

\$50.00

Amount Due:

\$0.00

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Pay the processing fee

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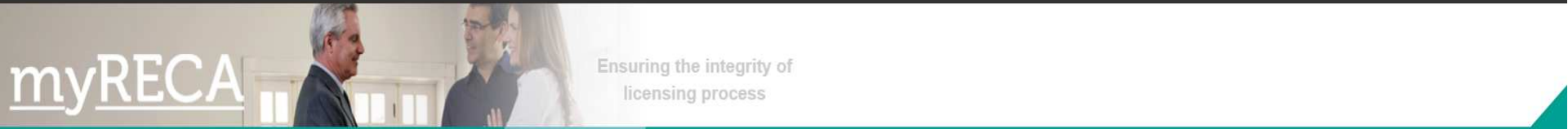
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- Current Licences
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Request Occupational History

Please click **Complete** to finish the Application, otherwise this page will automatically redirect in 3 seconds.

Complete

- My Information
- Message Centre
- My Applications
- Payment History
- Account Settings

Payment Successful

Your payment was successful. Go to [Payment History](#) for more information about the transaction.

The Salesorder number is: **ORD-168196-V5B7D4**



My Applications

My Applications ?

When **Complete** appears under **Actions** on an application, you

When the application Status is **Waiting for Details**, but no **Complete** link appears, it may mean RECA is waiting for a third-party to provide documents for the application. Click **Complete** under **Actions** to see what is required.

For tutorials on your applications or on uploading documents, click [here](#).

If you wish to take courses to become licensed in another profession, you must first apply for Education Eligibility in that area using the link below.

Industry:

Industry	Application Type	Application Status	Assigned To	Date Created	Actions
N/A	Occupational Certificate Request	Submitted	RECA	27-Jun-19	View
Real Estate	Brokerage Amendment - Business Address	New	Applicant	3-Jun-19	Cancel Complete
Real Estate	Closing Audit for Brokerage	Submitted	RECA	28-Feb-19	View
N/A	AKA Name Request	Waiting for Details	Applicant	6-Dec-18	Complete View
N/A	AKA Name Request	Waiting for Details	RECA	6-Dec-18	View

After submitting your request, find the request on your My Applications page. The status will say Submitted and Assigned to RECA. After RECA prepares your Occupational Certificate and sends it to the intended recipient, the status changes to Approved and you receive email confirmation.