

Also Known As (AKA) Policy

The *Real Estate Act* Rules (the Rules) requires licensees to practice only in the name that appears on their licence (their legal name).

You may request approval to practice in an 'Also Known As' (AKA) name. RECA will approve your request provided the AKA name you are requesting:

- is your middle name(s) or a derivative of your first or middle name(s), i.e., Peter John to PJ; Margaret to Marg or Maggie; Rajinder to Raj
- is a bona fide name (i.e. it is a word used as a name, and isn't a marketing gimmick, i.e., "dealmaker," "the real estate king", etc.)
- is in English, using alphabetical characters, hyphens, or apostrophes only
- would not mislead others nor undermine the integrity of the industry

If the AKA name you are requesting is **not** a derivative of your first or middle name(s), you must demonstrate you are known by the AKA name, by providing:

- a Statement indicating how long and in what circles (i.e. family, school, friends, etc.) you have been known by the AKA name
- copies of documents that prove your current use of the requested AKA name, such as a copy of a driver's licence, utility bill, bank statement, credit card statement, passport, or a void cheque

How to Apply:

You can apply for an AKA name through your myRECA account on the My Information page in the My Account tab.

Licensing Services staff will notify you by email about the outcome of your request. This decision is not appealable.

If RECA approves your AKA request, your AKA name will appear in your myRECA personal information section. RECA's public licence search will also display your full name and your AKA name.

Reasons for these requirements

RECA must safeguard its licensing information. Your name is the unique identifier in your dealings with RECA and the public.

RECA must ensure licensees use their proper identity. Members of the public may need to use a licensee's proper name for contractual or legal processes.