



Case Number:

Name on Licence:

Licence Sector and Class:

Brokerage Name on Registration Certificate:

Process:

NOTICE OF INTENT TO APPEAL ADMINISTRATIVE PENALTY

To: Executive Director

This is notice of intent to appeal an administrative penalty issued by the executive director on _____, 20____.

1. Reasons for this appeal:

2. Material or evidence to be relied on:

documents (list below)

an affidavit made by _____
(name of person giving affidavit)

3. *Real Estate Act* or Rules to be relied on:

Attached to this notice is security for costs in the amount of \$1,000 or three times the amount of the administrative penalty.

DATED at the City of _____ in the Province of Alberta,

this ____ day of _____, 20____

Signature: _____

Print Name: _____

You must send this completed notice to the hearing administrator and the case presenter for the executive director. Contact information is below.

<p>Hearings Administrator:</p> <p>Email: hearingsadmin@reca.ca Fax: 403 228 3065 Direct: 403 685 7908 Toll Free: 1 800 425 2754 Address: Real Estate Council of Alberta 202 1506 11th Avenue SW Calgary, Alberta, T3C 0M9</p>	<p>Administrator for Case Presenter for the Executive Director:</p> <p>Email: conductadmin@reca.ca Fax: 403 228 3065 Direct: 403 685 7944 Toll Free: 1 800 425 2754 Address: Real Estate Council of Alberta 202 1506 11th Avenue SW Calgary, Alberta, T3C 0M9</p>
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