



Case Number:

Name on Licence:

Licence Sector and Class:

Brokerage Name on Registration Certificate:

Process:

REQUEST FOR PRE-HEARING CONFERENCE

To: Executive Director

I am requesting a pre-hearing conference for the hearing or appeal scheduled to take place on _____, 20____.

DATED at the City of _____ in the Province of Alberta,

this ____ day of _____, 20____

Signature: _____

Print Name: _____

You must send this completed notice to the hearing administrator and the case presenter for the executive director. Contact information is below.

<p>Hearings Administrator:</p> <p>Email: hearingsadmin@reca.ca</p> <p>Fax: 403 228 3065</p> <p>Direct: 403 685 7908</p> <p>Toll Free: 1 800 425 2754</p> <p>Address: Real Estate Council of Alberta 202 1506 11th Avenue SW Calgary, Alberta, T3C 0M9</p>	<p>Administrator for Case Presenter for the Executive Director:</p> <p>Email: conductadmin@reca.ca</p> <p>Fax: 403 228 3065</p> <p>Direct: 403 685 7944</p> <p>Toll Free: 1 800 425 2754</p> <p>Address: Real Estate Council of Alberta 202 1506 11th Avenue SW Calgary, Alberta, T3C 0M9</p>
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