



REGULAR MEETING OF THE REAL ESTATE COUNCIL OF ALBERTA

9:30 am, Wednesday, July 18, 2018
Nakiska Boardroom, Calgary, Alberta

AGENDA

1. Call to Order

2. Chair Report

3. Strategic Issues

- 2016-2020 Business Plan Quarterly Report Tab 1
- New Strategic Issues
 - Legalization of Recreational Use of Cannabis.....Tab 2

4. Business Requiring Council Attention

- Finance and Audit Committee
 - Approval of 2018-2019 Budget Tab 3
 - Amendment to Policy Section 7.3 re: Signing Authorities
..... Tab 4
 - Amendment to Policy Section 7.5 re: Depreciation
..... Tab 5
 - Amendment to Policy Section 7.7 re: Investment of Assurance Fund and 7.8 Investment of Council Operating Fund
..... Tab 6
 - Appointment of Auditors for the year ending September 30, 2018 Tab 7
 - Increase Limit of Executive Director to Approve Real Estate Assurance Fund Payments Tab 8

- Governance Committee
 - Section 2(1), *Real Estate Act* Bylaws and Council Policies 4.3, 4.4 re: Procedure for Appointment of Non-AREA and Public Council Members Tab 9
 - Council Diversity (Policy) Tab 10
 - Council Member Skills Matrix Tab 11
 - Clarification of Roles
 - Council Terms of Reference Tab 11.1
 - Council Position Descriptions - Chair Tab 11.2
 - Council Position Descriptions – Council Member Tab 11.3
 - RECA Authority Matrix Tab 11.4
 - Priority Action Plan Work Implementation Schedule Tab 12
 - Service Agreement for Governance Support Tab 13
 - Agenda Design (Policy) Tab 14
 - Agenda Setting Procedure (Policy) Tab 15
 - Procedure for Approval of Minutes (Policy) Tab 16
 - Council Members as RECA Instructors (Policy) Tab 17
 - Electronic Communications (Policy) Tab 18
 - Governance Manual Tab 19
 - Hearings Committee
 - Appointments to Hearing and Appeal Panel Roster Tab 20
 - Legislation Review Committee
 - Proposed Consultation re: Amendments to *Real Estate Act* Rules, sections 96 & 97 Tab 21
 - RMS Working Group
 - Report and Recommendations Tab 22
- 5. Business by Council Consent**
- Approval of Minutes – April 11, 2018 Regular Meeting Tab 23
 - Approval of Minutes – May 25, 2018 Special Meeting Tab 24
 - Approval of Minutes – June 5, 2018 Special Meeting Tab 25
 - Approval of Minutes – June 6, 2018 Special Meeting Tab 26

- Real Estate Assurance Fund Pay-Outs..... Tab 27

6. Administration Reports

- None

7. In Camera Session

8. Adjournment

9. Next Meeting(s)

- October 17, 2018 – Regular Council Meeting

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OF THE REAL ESTATE
COUNCIL OF
ALBERTA

Agenda

July 18, 2018